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Nazarbayev University Graduate School of Public Policy Alumni Chapter Bylaws

Article I: Name

The name of this organization shall be the Nazarbayev University Graduate School of Public Policy (NU GSPP) Alumni Chapter, hereinafter referred to as the "Alumni Chapter."

Article II: Purpose

The purpose of the Alumni Chapter shall be to foster a sense of community among graduates of NU GSPP and to promote professional development and networking opportunities for its members. Specifically, the Alumni Chapter shall:

1. Facilitate networking opportunities and collaboration among NU GSPP alumni.
2. Organize events, workshops, and seminars to promote intellectual, cultural, social, and professional exchange and lifelong learning among alumni and the broader community.
3. Serve as ambassadors for NU GSPP, promoting its mission, values, and accomplishments to external stakeholders.
4. To establish a cohesive community of NU GSPP alumni to further the professional growth and development of NU GSPP alumni and students.

Article III: Leadership Structure

The governing bodies of the Alumni Chapter are:

1. The highest governing body is the General Elections of the President of the Alumni Chapter;
2. Collegial governing and executive body – Executive Committee;
3. Partner bodies – NU Alumni Association and Nazarbayev University Graduate School of Public Policy.

The responsibilities of the collegial and executive management bodies are determined by the relevant Regulations approved by the Alumni Chapter Executive Committee.

President: The President shall be the chief executive officer of the Alumni Chapter and shall provide overall leadership and direction to the organization. The President shall preside over meetings of the Alumni Chapter and the Executive Committee, represent the Alumni Chapter in the NU Alumni Council and external affairs, and oversee the implementation of its goals and objectives.

Vice-President: The Vice-President shall assist the President in carrying out their duties and shall assume the responsibilities of the President in their absence or inability to act. The Vice-President shall support the President in strategic planning, program development, and member engagement initiatives. The Vice President is appointed via voting of the Executive Committee members.

Team Leads: Team leads shall be appointed by the President and Vice-President to oversee specific areas of focus within the Alumni Chapter, such as events, communications, membership, and fundraising. Team leads shall work collaboratively with the Executive Committee to achieve the goals and objectives of the Alumni Chapter within their respective areas of responsibility.

Article IV: Executive Committee

The Executive Committee shall consist of the President, Vice-President, and Team leads. The Executive Committee shall be responsible for:

- Setting the strategic direction and priorities of the Alumni Chapter.
- Planning and executing programs, events, and initiatives to achieve the goals of the Alumni Chapter.
- Managing the finances and resources of the Alumni Chapter responsibly and transparently.
- Representing the Alumni Chapter in external engagements and partnerships.

The term of the Executive Committee shall be one year, and eligible for re-election up to 3 terms.

Article V: General Elections of the President

The highest governing body of the Alumni Chapter is the General Elections of the President of the Alumni Chapter (hereinafter referred to as the Elections). The Elections are held as necessary, but at least once a year. The date and place of the Elections and its preliminary agenda are approved by the current President announced by the Executive Committee 2 weeks (14 calendar days) before the Elections. The date of the elections is approved by the current President.

The President is elected for a year term among nominated NU GSPP Alumni and is eligible for re-elections for up to 3 terms.

An extraordinary General Elections is convened, if necessary, on the initiative of the Executive Committee or at the request of at least 20 of the total number of members of the Alumni Chapter, as well as by the President of the Alumni Chapter.

The Executive Committee conducts elections via online voting after receiving a sufficient number of nominees. General Elections of the President are considered legitimate if at least 50 members of the

Alumni Chapter participate in voting. The Elections are considered successful if the majority of voting members of the Alumni Chapter cast votes for the candidate. Participation in the Meeting via electronic means of communication is permitted. The results are announced at the Committee meeting. Once the results are approved, the current President steps down from his position immediately.

Article VI: Membership

Membership in the Alumni Chapter shall be open to all graduates of the Nazarbayev University Graduate School of Public Policy. Specifically, all graduates have the right to become members of the Alumni Chapter as well as have the opportunity to participate in Alumni Chapter activities, events, and programs, and to contribute to the achievement of its goals and objectives. Members of the Alumni Chapter may be University graduates who recognize the Bylaws and contribute to the implementation of the main goals and objectives of the Alumni Chapter.

The Alumni Chapter recognizes “honorary membership” in the Alumni Chapter. Honorary membership is awarded upon the proposal of members of the Executive Committee by decision of the President to any member for recognition of his or her services to the Alumni Chapter, as well as for other services of outstanding importance for the Republic of Kazakhstan and in the world. Honorary members have the right to participate in meetings of the Executive Committee without the right to vote.

Admission to membership in the Alumni Chapter is carried out on the basis of the Regulations on membership in the Alumni Chapter, approved by the Executive Committee. Withdrawal from the Alumni Chapter is carried out on the basis of a written application.

Members of the Alumni Chapter have the right:

1. participate in the management of the affairs of the Alumni Chapter in the manner established by these Bylaws;
2. receive publicly available information about the activities of the Alumni Chapter;
3. attend the General Elections with the right to vote, elect, and be elected to the governing bodies of the Alumni Chapter;
4. represent the Alumni Chapter in relations with citizens and organizations in accordance with these Bylaws and within the framework of the powers represented by the Executive Chapter of the Alumni Chapter;
5. make your own and/or attracted charitable contributions;
6. participate in events organized by the Alumni Chapter, and also represent, on behalf of the Executive Committee of the Alumni Chapter, the interests of the Alumni Chapter in the work of various state, public, private, and international organizations;
7. make proposals to the Executive Committee of the Alumni Chapter to improve the work of the Alumni Chapter and receive information about the results of their consideration;
8. withdraw from membership of the Alumni Chapter at your own discretion by submitting an appropriate application;
9. have other rights granted by the Alumni Chapter to its members.

Members of the Alumni Chapter are expected to:

1. comply with the provisions of these Bylaws;
2. fulfill accepted obligations concerning the Alumni Chapter;
3. participate in the practical work of the Alumni Chapter and report on their activities;

4. attend General Elections where the issue of changing the President, the Bylaws, or the annual work plan is decided;
5. facilitate the implementation of specific programs and projects of the Alumni Chapter;
6. refrain from any type of activity that could damage the reputation, financial, commercial, and other interests of the Alumni Chapter and/or the University;
7. pre-coordinate with the Executive Committee of the Alumni Chapter the timing and content of public speeches and interviews in the media regarding the activities of the Alumni Chapter as a whole, and also provide the Alumni Chapter with final information;
8. promote the establishment and development of mutual understanding and support between the University, Graduates, and members of the Alumni Chapter;
9. provide the Alumni Chapter with information necessary to resolve specific issues related to the activities of the Alumni Chapter;
10. not disclose confidential information about the activities of the Alumni Chapter.

Article VII: Meetings

Meetings of the Alumni Chapter, the Executive Committee, and any subcommittees shall be held regularly to conduct business, plan activities, and discuss matters of importance to the Alumni Chapter. Meetings may be conducted in person, virtually, or through other means as determined by the President and Executive Committee.

Article VIII: Amendments

These Bylaws may be amended by a majority vote of the Executive Committee, provided that written notice of the proposed amendments has been given to all members of the Executive Committee at least seven (7) calendar days before the vote.

Article IX: Adoption

These Bylaws shall be adopted upon approval by the Executive Committee of the Alumni Chapter and shall supersede any previous charters or governing documents.

Article X: Ratification

These Bylaws shall be ratified by the President and Vice-President of the Alumni Chapter and shall come into effect immediately upon ratification.

Article XI: Interpretation

In the event of any conflict or ambiguity in the interpretation of these Bylaws, the decision of the President and Executive Committee shall be final.

These Bylaws set forth the guiding principles, structure, and governance of the Nazarbayev University Graduate School of Public Policy Alumni Chapter, as adopted on 24.04.2024.